

# Moving Checklist



Moving into a new home is exciting, but the process can be stressful. Having a plan and preparing in advance will reduce your anxiety and help you better enjoy the move. Keep in mind -you'll be settled in soon and enjoying your new home!

Done	Step One	Notes
<input type="checkbox"/>	Get estimates for movers or rental truck	
<input type="checkbox"/>	Schedule movers or rental truck	
<input type="checkbox"/>	Determine furniture layout for new home	
<input type="checkbox"/>	Make inventory of household items	
<input type="checkbox"/>	Arrange for school transfer	
<input type="checkbox"/>	Ask for doctor and dental referrals; arrange for transfer of medical and dental records	
<input type="checkbox"/>	Fill out change-of-address card with post office	
<input type="checkbox"/>	Clean out all closets and drawers	

Done	Step Two	Notes
<input type="checkbox"/>	Get packing supplies: boxes, packing paper, tape, markers	
<input type="checkbox"/>	Use up or dispose of food, cleaning supplies, and hazardous materials	
<input type="checkbox"/>	Have garage sale/donate unwanted items	
<input type="checkbox"/>	Arrange for carpet and drapery cleaning	
<input type="checkbox"/>	Arrange for house cleaning	
<input type="checkbox"/>	Arrange for move of pets	
<input type="checkbox"/>	Arrange for move of plants	
<input type="checkbox"/>	Arrange for utilities (cancel old; start new):	
	<input type="checkbox"/> Electricity	
	<input type="checkbox"/> Gas	
	<input type="checkbox"/> Water/Sewer	
	<input type="checkbox"/> Internet	
	<input type="checkbox"/> Garbage/Recycling	
	<input type="checkbox"/> Cable/Satellite	
<input type="checkbox"/>	Arrange for transfer of homeowner's/renter's insurance	
<input type="checkbox"/>	Begin packing	
<input type="checkbox"/>	Make travel arrangements	

# Moving Checklist



Done Step Three

Notes

- Set aside critical documents and items you will keep
- Transfer prescriptions
- Notify of new address:
  - Family and friends
  - Magazines
  - Bank accounts
  - Health, life, and auto insurance policies
  - Credit card bills
  - Employer
- Create a folder of important information and user manuals for the new owner of your home (if applicable). Include your contact information so they can forward any mail.
- Plan for child / pet care during your major packing and moving days

Done 1-5 Days Before the Move

Notes

- Check in with your escrow officer, real estate agent, and lender to make sure your home sale and purchase are on schedule.
- Defrost freezer
- Empty ice maker and ice cube trays in case of power shutdown
- Clean refrigerator, stove, and oven
- Disconnect and drain appliances for move
- Drain fuel from power equipment
- Close out safe deposit box
- Confirm travel arrangements
- Confirm arrival time of movers/pick-up time of rental truck
- Confirm parking for your moving vehicle
- Have payment and snacks ready for movers
- Gather and clean outdoor furniture
- Return cable box, cable modem, DSL modem if necessary
- Organize keys
- Clean house
- Finish packing
- Prepare food for moving day

# Moving Checklist



## Done Moving Day

- Disassemble beds
- Double-check that all cupboards, closets, dishwasher and other appliances are empty
- Give movers tour and instructions for what is being moved
- Lock windows and doors, turn off furnace, turn off lights

## Notes

## Done Moving in and Settling in

- Inspect your new home before moving in - note any unexpected damage and take photos
- Clean anything that needs cleaning prior to unloading
- Verify utilities are working (power, water, heating, cooling)
- Unload your items and start settling in
- Assemble beds first so you have a place to sleep
- Move on to the kitchen and bathroom next
- Offer beverages and snacks to helpers
- Check for any damage to items while moving
- Replace locks and make copies of keys

## Notes

## Done Within 30 Days of the Move

- Change address
- Driver's license
- Auto registration
- Voter registration
- Re-establish safe deposit box
- Enjoy your new home!

## Notes

## Notes

This content is provided for informational purposes only and is not to be construed as legal, financial, or real estate advice.

# Moving Checklist



Don't forget to cancel or transfer your utilities and services before you move. Power and water must remain on during the escrow period for any and all inspections and for the Buyer's Final Walkthrough up to Close of Escrow.

Century Link.....	800-244-1111
Cox Cable.....	602-277-1000
AZ Republic Newspaper.....	602-257-8300
DirecTV.....	800-531-5000
Dish Network.....	800-333-3474
APS.....	602-371-7171
SRP.....	602-236-8888
Southwest Gas.....	877-860-6020
US Post Office.....	800-275-8777
City of Anthem.....	623-445-2400 Water & Trash
City of Carefree.....	480-488-9100 Water 480-515-4300 Trash
City of Cave Creek.....	480-448-3331 Water 480-515-4300 Trash
City of Chandler.....	480-282-2220 General Information 480-782-3510 Water & Trash
City of El Mirage.....	480-503-6800 General Information
City of Gilbert.....	480-503-6800 Water & Trash
City of Glendale.....	623-930-2000 General Information 623-930-3190 Water & Trash
City of Goodyear.....	623-935-9367 Water & Trash
City of Litchfield Park.....	623-935-9367 Water 602-268-2222 Trash
City of Maricopa.....	520-568-4452 Water 520-568-4020 Trash
City of Mesa.....	480-644-2011 General Information 480-644-2221 Water & Trash
City of Peoria.....	623-412-7000 General Information 623-773-7160 Water & Trash
City of Phoenix.....	602-262-6011 General Information 602-262-7251 Trash 602-262-6251 Water
City of Queen Creek.....	480-358-3450 Water 602-268-2222 Trash
City of Scottsdale.....	480-312-2414 General Information 480-312-2461 Water & Trash
City of Sun City.....	623-876-4020 Water 623-974-4791 Trash
City of Surprise.....	623-222-7000 Water 623-222-6000 Trash
City of Tempe.....	480-967-2001 General Information 480-350-8361 Water & Trash
City of Tolleson.....	623-936-7141 Water & Trash

Please leave the following items at your home for the new owners

All booklets and operating manuals

All house keys

Any exterior/pool keys

Any community keys

Mailbox keys with Mailbox number

All garage door openers